1. Stylistic Conventions

1.1 Headings

Provide section headings and, where appropriate, subheadings. Do not begin an essay with a heading, such as “Introduction.”

1.2 Italicization of non-English-language terms

Italicize non-English-language terms, except for those that are used frequently in English or found in standard English dictionaries.

1.3 Spelling

Use American spellings. An exception may be made for extracted quotations where the original uses British spellings.

1.4 Use of all caps/small caps

Although the journal uses small caps to indicate authors’ surnames in textual references (e.g., YOSHIDA 1970, 37) and bibliographies, do not use all caps or small caps anywhere in the manuscript, except in the case of abbreviations in references. Small caps will be added as necessary during the editing process.

1.5 Name order

Give Japanese names in traditional order (e.g., Katō Yuki), except in cases when citing a Japanese author whose name has been rendered in Western format in English-language publications (e.g., Harumi Befu).

1.6 Japanese words

Indicate long vowels with a macron in a standard font. Otherwise, use circumflexed vowels (ô, û). Provide macrons for all words apart from anglicized ones (e.g., Shinto), and main islands and cities (Hokkaido, Honshu, Tokyo, Osaka).

2. Documentation

2.1 Citations within text
For references to works within the text (including footnotes), use the author-date system with the surname of the author, year of publication (with no intervening punctuation), followed by a comma then page numbers, e.g., (Jones 1979, 379); for consecutive numbers, use (Suzuki 2001, 289–93).

2.2 Footnotes

Indicate footnotes in the text with a raised Arabic number. Assign footnote numbers consecutively throughout the manuscript, but supply them on a separate sheet of paper at the end of the text. Use footnotes for supplementary data or ideas, but use citation notes for simple references.

2.3 References

Supply full bibliographical information in a section entitled “References” at the end of the document.

The following information for all references is essential.

a. Monographs

Dahl, Robert A.

Separate the date from the title with a tab space.

b. Book chapters

Walthall, Anne

More than one editor:

Steel, Gill, and Sherry L. Martin

**Supply page numbers for all works cited.**

c. Articles

Jameson, Fredric

**Supply all volume and issue information available, and all page numbers.**
d. Websites

For all references to websites, provide full details of author, title of work, URL, and access dates. Remove hyperlinks on all URL references.

Chamberlain, Basil Hall
1912 The invention of a new religion.

e. For Japanese-language titles, please refer to the following:

1. Monographs

ADACHI, Yukio

2. Book chapters

ADACHI, Yukio

For other stylistic conventions, please refer to the *Chicago Manual of Style, 16th Edition* (University of Chicago Press, 2010).